




QUICK GUIDE TO ACTIVATE „BLUE” CARD

First steps after receiving a qualified signature on the “Blue” card (install – log in – activate)

1. Install the *Sigillum Manager* program located in the "Files" tab, available on our website:
<https://sigillum.pl/pliki>
2. Log in to your personal account on the website <https://sigillum.pl/>
 - a. Select the "Your cards" tab (PL: "Twoje karty")
 - b. Click the "Activate card" (PL: "Aktywuj kartę") button next to the selected card number
 - c. Read the information about using the activation PIN and click the "Display activation PIN" (PL: "Wyświetl PIN aktywacyjny") button. Remember it.
3. Insert the card into the smart card reader and read it in the Sigillum Manager program after providing the card's CAN number
 - a. Launch the Sigillum Manager application by pressing the button on the toolbar: 
 - b. Click on the picture of the displayed card
 - c. Read the card activation message and then click "OK"
 - d. Click the "Activate card" (Aktywuj kartę) button next to the selected card number
 - e. **Activate** your card by entering the PUK code:
 - ✓ click the "Activate card" button" (PL: Aktywuj kartę")
 - ✓ enter the activation PIN (PL: **PIN aktywacyjny**) displayed on your account on the website <https://sigillum.pl/> (available after login)
 - ✓ **enter a new PUK code** (8 digits)
 - ✓ repeat the PUK code
 - ✓ click the "Assign PUK" button (PL: "Nadaj PUK")
 - ✓ write down and keep the PUK code in a safe place
 - f. **Assign PIN codes** – the operation must be repeated for the PIN code in each container:
 - ✓ Click the „Assign PIN” buton (PL: "Nadaj PIN")
 - ✓ enter the **activation PIN** (PL: "PIN Aktywacyjny") downloaded from <https://sigillum.pl/>
 - ✓ **enter a new PIN** (6-8 digits)
 - ✓ repeat the PIN
 - ✓ click the "Assign PIN" button (PL: "Nadaj PIN")
 - ✓ remember your PIN (you will enter it every time you use your card)
4. Important information
 - a. Remember your PIN and PUK codes and do not share them with anyone (if you keep them, do it in a safe place, away from third parties)
 - b. If you have your current PUK or PIN, you can always change it.
 - c. If you block your PIN, you can unlock it in the software using the PUK code.
 - d. If you forgot your PUK code, CUZ Sigillum will not help you recover it.
In this case, after blocking the card, you need to purchase a new one.